



Parkview Junior School

(GAUTENG DEPARTMENT OF EDUCATION)

Private Bag X8, Parkview 2122
Telephone 011 646 5542 / 486 1690

Ennis Road, Parkview
Johannesburg, 2193



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Appendix A: Requirements for Written Authority and Mandate for Debit Payment Instructions

A. Authority

Given by (Name of account holder)

Physical Address

Bank

Branch and Code

Account Number

Type of Account

Monthly Amount (effect as of 1 January 2025)

Date to start Debit Order

Payment to Parkview Junior School Agree (please tick if you agree)

Abbreviated Name as Registered with the Bank: PARKVWJNR

Beneficiary's Address 39 Ennis Road, Parkview Johannesburg

This signed Authority and Mandate refers to our contract dated (date signed):

("the Agreement")

I/We hereby authorise you to issue and deliver payment instructions to your Banker for collection against my/our above-mentioned account at my/our above-mentioned Bank (or any other Bank or Branch to which I/we may transfer my/our account) on condition that the sum of such payment instructions will never exceed my/our obligations as agreed to in the Agreement and commencing on the

1st	18th	28th	Last day
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of every month (tick one)

And continuing until this Authority and Mandate is terminated by me/us by giving you notice in writing of not less than 20 ordinary working days and send by prepaid registered post or delivered to your address as indicated above.

The individual payment instructions so authorised to be issued must be issued and delivered as follows: monthly, bi-monthly, three monthly, six monthly, annually, weekly, bi-weekly (**delete that which is not applicable**)

In the event that the payment day falls on a Sunday, or recognised South African public holiday, the payment day will automatically be the very next ordinary business day.

Payment instructions due in December may be debited against my account on

I/We understand that the withdrawals hereby authorised will be processed through a computerised system provided by the South African Banks. I also understand that the details of each withdrawal will be printed on my Bank statement. Such must contain a number, which must be included in the said payment instruction and if provided to me should enable me to identify the Agreement. This number must be added to this form in Section E before the issuing of any payment instruction.

B. Mandate

I/We acknowledge that all payment instructions issued by you shall be treated by my/our above-mentioned Bank as if the instructions have been issued by me/us personally.

C. Cancellation

I/We agree that although this Authority and Mandate may be cancelled by me/us, such cancellation will not cancel the Agreement. I/We shall not be entitled to any refund of amounts which you have withdrawn while this Authority was in force, if such amounts were legally owing to you.

D. Assignment

I/We acknowledge that this Authority may be ceded or assigned to a third party if the Agreement is also ceded or assigned to that third party, but in the absence of such assignment of the Agreement, this authority and Mandate cannot be assigned to any third party.

Signed at on this day of

.....
(signature as used for operating on the account)

.....
(Assisted By)

E. Agreement Reference Number

This Agreement reference number is: PARKVIEWJS (+ Account number)